

KLE Society's
BASAVAPRABHU KORE ARTS, SCIENCE AND COMMERCE
COLLEGE, CHIKODI - 591 201

Action Taken Report [ATR] / Compliances: 2019 – 20

Details of IQAC Meetings - 2019-20					
Sl. No.	Date of Meeting Notice Served	Date of Meeting	Day	Time	Number of Subjects on Agenda
1	19.08.2019	24.08.2019	Saturday	02.30 pm	15
2	02.12.2019	06.12.2019	Friday	12.30 pm	5
3	06.01.2020	08.01.2020	Wednesday	03.30pm	5
4	01.02.2020	04.02.2020	Tuesday	03.30 pm	6

Meeting No. 01	Date: 24.08.2019	No. of Subjects: 15
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Sl. No.	Minutes	ATR / Compliance
1	To confirm the previous meeting proceedings.	All the members unanimously confirmed the previous meeting proceedings
2	To restructure the IQAC Composition	As the former Principal Dr. M. T. Kurani retired from his services on 31- 05. 2019, newly appointed Principal Sri U. R. Rajput took the charge of Chairperson of IQAC and also included new students representatives in IQAC
3	To approve Academic Calendar of events-2019-20	Approved Academic Calendar of events-2019-20
4	To plan the ITEP for the Execution from the academic year-2020-21	All the members agreed to follow the necessary instructions given by the Head Office, KLE Society, Belagavi
5	To create standing committee under Paramarsh scheme [UGC]	Formed Standing Committee under PARAMARSH Scheme
6	To discuss and approve the PARAMARSH Proposal	Resolved to entrust the responsibility submitting all the relevant documents and the proposal of PARAMARSH to IQAC Director

Sl. No.	Minutes	ATR / Compliance
7	To analyse May-2019 results	Resolved to improve the results in the low recorded subjects and appreciate the good results
8	To approve Action Plans of the departments	Executed all the plans during the academic year
9	To collect self appraisal of teachers for the year 2018-19	Collected Self-Appraisals of Teachers for the academic year 2018-19 in a structured format
10	To review the exit report of Peer Team and plan for compliance	It was resolved to entrust the responsibility of planning of the compliance to the recommendations of the Peer Team to the Principal, Coordinator and Dr. N.R. Birasal
11	To review the progress of academic and co-curricular activities	All the programmes and activities planned were executed according the Academic Calendar
12	To plan for classes to compensate holidays declared due to floods	Conducted special classes on five Sunday's with Monday's time-table
13	To help the flood affected people	More than 400 families have been given away food, clothing and other materials collected from students and Bandamma Gelayar Balaga of Tavarakere, Shira Taluk, Tumakur
14	To place the AQAR 2018-19 before the Local Governing Body	Placed the AQAR:2018-19 before the Local Governing Body and got permission to submit the same to NAAC
15	Any Other	Nil

Meeting No. 02

Date: 06.12.2019

No. of Subjects: 05

Sl. No.	Minutes	ATR / Compliance
1	To confirm the previous meeting proceedings	All the members unanimously confirmed the previous meeting proceedings
2	To approve the final version of AQAR:2018-19 to submit to NAAC Office online	Submitted the AQAR:2018-19 to NAAC Office online in the month of December 2019
3	To approve the plan of action regarding Paramarsh Grants	Resolved that the grant released by UGC under Paramarsh Scheme should be utilised as per UGC guidelines and rules and regulation
4	To restructure some of the sub-committee	Restructured the UGC Committee and Campus Maintenance Committee
5	Any Other	Nil

Meeting No. 03	Date: 08.01.2020	No. of Subjects: 05
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Sl. No.	Minutes	ATR / Compliance
1	To confirm the previous meeting proceedings	All the members unanimously confirmed the previous meeting proceedings
2	To organize programmes for competitive examination	Organized Jam Exam Training for Final Year students of B.Sc
3	To Analyse results of Nov-Dec-2019 results	Analysed results of Nov-Dec 2019 results and instructed to improve the results in low recorded subjects
4	To discuss Academic and Co-curricular Activities	Unanimously decided to conduct Academic and Co-curricular Activities in accordance with calendar of events
	Any Other	Nil

Meeting No. 04	Date: 04.02.2020	No. of Subjects: 06
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Sl. No.	Minutes	ATR / Compliance
1	To confirm the previous meeting proceedings	All the members unanimously confirmed the previous meeting proceedings
2	To discuss and chalk out plans for organising workshops for Mentee Colleges under Paramarsh Scheme	Organised 03 Workshops for Mentee Colleges under Paramarsh Scheme viz 1. Academic Inputs for Quality Enhancement 2. Sensitizing the Non-Accredited Institutions. 3. Aligning Colleges for Assessment and Accreditation.
3	To Analyse Student Feedback on Teachers	Analysed student feedback on teachers and brought to the notice of concerned teachers
4	To organize Faculty Development Programme	Organized Faculty Development Programme on use of Smart Board in Teaching and Learning
5	To organize Guest Lectures on important issues	Anti-sexual Harassment Cell organized Guest Lecture on Introduction to POSH Act-2013
6	Any other matter with the permission of the chair	Nil




PRINCIPAL
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